



## General Terms and Conditions

### 1. Coaching fees

Upon receipt of the invoice, coaching clients agree to pay the agreed upon coaching fees within the term given and as indicated in the coaching agreement.

### 2. Satisfaction Guarantee

CJS Career Consulting stands 100% behind its services. If you are not 100% satisfied that CJS Career Consulting has delivered on the commitment in the coaching agreement, you may request a refund. Refunds will be issued following a conversation where further clarification and understanding of the situation will be sought.

### 3. Cancellation Policy

Coaching agreements can be cancelled within 7 days of signing the coaching agreement unless the coaching sessions are scheduled to start within one week (7 days) of the agreement date. If the coaching agreement is cancelled with only 7 days notice, then a cancellation fee of 7% of the coaching contract will be invoiced.

### 3. Liability

CJS Career Consulting will not accept liability for damages of any nature sustained by participants, or loss of, or damage to their personal property as a result of the coaching.

In the event of industrial disruption or other unforeseen circumstances, CJS Career Consulting accepts no responsibility for loss of monies incurred by clients.

CJS Career Consulting accepts no responsibility of any nature whatsoever for personal injury, death, loss or damage to property or clients however caused or arising.

### 4. Privacy Legislation

CJS Career Consulting may use participant contact information to inform clients of service updates via email. Clients can opt out of this at any time.

*CJS Career Consulting, 1 August 2017  
Version 1*

Colleen Reichrath-Smith, GCDF  
CJS Career Consulting  
info@cjscareers.com  
[www.cjscareers.com](http://www.cjscareers.com)  
+31 6 11 47 45 35